

**CITY OF OAK HILL**

**CITY COMMISSION MEETING**

CITY COMMISSION CHAMBERS – CITY HALL  
234 South US Highway 1  
Oak Hill, FL 32759  
(386) 345-3522



**September 10, 2018**

**6:00PM**

**MINUTES**

**A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

**Roll Call.**

**Present:** Mayor Gibson, Commission Bracy, Vice Mayor Hyatt, Commissioner Lindlau.

**Absent:** Commissioner Bittle.

**B. PRESENTATIONS** - Dr. Jan McGee, principal of Burns Sci-Tech Charter school, stated there will be a meeting here at City Hall on Wednesday September 12th at 7pm, in regard to bringing sewer to the school. This meeting will be an informational meeting for business owners and other interested parties.

**C. CITY ADMINISTRATION REPORTS**

1. Review of the Bills and Paid Interim Bills for September 5, 2018

**D. CITY ATTORNEY NON-AGENDA ITEMS**

**E. VOLUSIA COUNTY SHERIFF ITEMS**

**F. CITY PLANNER ITEMS**

**G. CITY ENGINEER**

1. The Mayor asked the City Administrator to contact Brad Blais with Mead and Hunt and inquire how long the Facilities Plan will take to complete.

**H. CONSENT AGENDA**

1. Commission Meeting minutes August 13, 2018 and August 27, 2018.

**Motion:** To approve the Consent Agenda, **Action:** Approve, Moved by Commission Bracy, Seconded by Commissioner Lindlau. Motion passed unanimously.

**I. OLD BUSINESS**

1. **ORDINANCE #2018-14**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY 3.9 ACRES LOCATED ON 370 SOUTH US HWY 1 FROM CITY OF OAK HILL COMMERCIAL (B-1) TO CITY OF OAK HILL AGRICULTURE (A-1); PROVIDING FOR SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion:** To approve Ordinance #2018-14, **Action:** Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.

**Motion passed unanimously.**

**J. NEW BUSINESS**

1. **ORDINANCE #2018-15**

**AN ORDINANCE OF THE CITY OF OAK HILL, FLORIDA, AMENDING ITS UNIFIED LAND DEVELOPMENT REGULATIONS, BY REZONING APPROXIMATELY 3.9 ACRES LOCATED ON NORTH PUTNAM GROVE ROAD FROM CITY OF OAK HILL COMMERCIAL (B-1) TO CITY OF OAK HILL AGRICULTURE (A-1); PROVIDING FOR**

**SEVERABILITY; REPEALING ALL LAWS OR PARTS OF LAWS IN CONFLICT HERewith; AND PROVIDING WHEN THIS ORDINANCE SHALL TAKE EFFECT.**

**Motion: To approve Ordinance #2018-15, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.**

**Motion passed unanimously.**

**2. ORDINANCE NO. 2018-16**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED ON US HIGHWAY 1; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion: To approve Ordinance #2018-16, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.**

**Motion passed unanimously.**

**3. ORDINANCE NO. 2018-17**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED ON US HIGHWAY 1; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion: To approve Ordinance #2018-17, Action: Approve, Moved by Vice Mayor Hyatt, Seconded by Commissioner Lindlau.**

**Motion passed unanimously.**

**4. ORDINANCE NO. 2018-18**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED ON US HIGHWAY 1; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**Motion: To approve Ordinance #2018-18, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.**

**Motion passed unanimously.**

**5. RESOLUTION 2018-06**

**A RESOLUTION OF THE CITY OF OAK HILL OF VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR VOLUSIA COUNTY FOR FISCAL YEAR 2018/2019; PROVIDING FOR AN EFFECTIVE DATE**

**Motion: To approve Resolution #2018-06, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.**

**Motion passed unanimously.**

**6. RESOLUTION 2018-07**

**A RESOLUTION OF THE CITY OF OAK HILL OF VOLUSIA COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET FOR FISCAL YEAR 2017/2018; PROVIDING FOR AN EFFECTIVE DATE.**

**Motion: To approve Resolution #2018-07, Action: Approve, Moved by Commission Bracy, Seconded by Vice Mayor Hyatt.**

**Motion passed unanimously.**

**K. CITY GOALS**

Water and Sewer

Parks

Pier Bid decision

**The City Administrator stated that after reviewing the proposals she found two of the packets were incomplete and she would like direction from the commission as to allow them to turn in the required documentation. The Commission agreed to allow the contractors to turn in the missing documentation.**

**After discussion the Commission would like to know if the contractors would be willing to amend their bids to include moving the pier off the neighboring property, this will be after confirming how much of the pier needs to be moved with the surveyor.**

**L. BOARDS AND COMMITTEES**

Economic Director

**Mike Arman read a letter of support to the Daytona State Youth Build Program, into record.**

Economic Development Board

Waterfront Committee

PLDRC (Planning & Land Development Regulation Commission)

Parks and Recreational Advisory Board

**M. CITIZEN PARTICIPATION (NON-AGENDA ITEMS)**

**Carol Lawrence Democratic designee for the House of Representatives, District 27 Representative introduced herself to the Commission.**

**N. COMMENTS AND CONCERNS FROM THE COMMISSIONERS**

**Commissioner Lindlau, stated he attended Emergency Management training at the EOC in Daytona.**

**Vice Mayor Hyatt stated the school's golf tournament is coming in and she wanted to know if the City would be sponsoring a hole as they have in the past. The commission agreed to sponsor.**

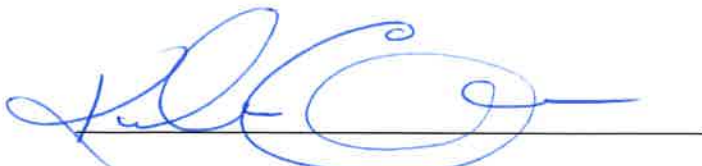
**Mayor stated the City received a request from Volusia County Council for Disabled American Veteran's Chapter 84 in regards to donating toward a new Van. The Commission agreed to donate \$1,000.**

**O. ADJOURNMENT – 7:00pm**



Douglas A Gibson, Mayor

**ATTEST:**



Kohn Evans, City Clerk/Administrator

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.

